

Completed Audit Visit Report

Contract: BERKELEY SQUARE HOLD					Marking Traffic Lights	Trigger %	0.00%
Site: Berkeley Square Holdings Ltd CCS059 0001					Actual	475 Out of 500	95.00%
Completed By: M Flannery					Agreed Audit Frequency:		0
Date: 24/06/2009					Immediate Action Needed	Improvement Required	Acceptable Standard Achieved
EXTERNAL AREAS							
Building frontage							
Building perimeter							
External basement							
Fire Exits							
ENTRANCE/RECEPTION							
Door Glass							
Waste Bins							
Bright Metalwork							
Vacuuming & Floors							
General Dusting							
Detail Cleaning							
Lift Facia & Tracks							
OFFICES							
Waste Bins							
Vacuuming & Floors							
Desk Surfaces							
Ledges & Sills							
General Dusting							
Detailed Cleaning							
KITCHENS/STAFFROOM							
Waste Bins							
Floors							
Sinks, Taps, Splashbacks, Worktops							Splashback had a few marks
Fridges & Microwaves							
Cupboard Fronts							
General Dusting							
Detailed Cleaning							
WASHROOMS							
Waste Bins							
Floors							
Sinks, Taps, Mirrors, Splashbacks							
Toilet Pans & Urinals							
Showers							Walls under hand towels need wiping
Walls & Partitions							As above
Signature:				Additional Comments			

